

UNIVERSITY OF THE PHILIPPINES

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OFFICE OF THE VICE-CHANCELLOR FOR RESEARCH AND DEVELOPMENT

MEMORANDUM NO. BMP 12- 014

TO : ALL CONCERNED


FROM : BENITO M. PACHECO, Ph.D. *f*
Vice Chancellor for Research and Development and
Chair, Search Committee for NIMBB Directorship

SUBJECT: Call for Nominations for the Next Director of the National Institute of
Molecular Biology and Biotechnology (NIMBB), UP Diliman

DATE : 18 April 2012

On behalf of the Search Committee for the next director of the National Institute of Molecular Biology and Biotechnology (NIMBB) in UP Diliman, I would like to invite nominations for the said position.

Enclosed is the Call for Nominations for the directorship.

All documents should be received at the address below by Friday, 11 May 2012:

The Search Committee for the Directorship of the National Institute of Molecular Biology and Biotechnology (NIMBB), UP Diliman
c/o Vice Chancellor Benito M. Pacheco, Chair
OVCRD, Lower Ground Floor, PHIVOLCS Bldg.
C.P. Garcia Ave., Diliman, Quezon City

Please note that a forum with the nominee(s) is tentatively scheduled for Thursday, 17 May 2012, in the afternoon (time and exact venue at NIMBB to be announced). The President has tasked the Search Committee to submit its recommendation and report by 23 May 2012.

Thank you.

CALL FOR NOMINATIONS TO THE DIRECTORSHIP OF THE NATIONAL INSTITUTE OF MOLECULAR BIOLOGY AND BIOTECHNOLOGY (NIMBB), UP DILIMAN

The Search Committee for the Directorship of the National Institute of Molecular Biology and Biotechnology (NIMBB), UP Diliman shall receive nominations from 8:00am of 18 April 2012 to 5:00pm of 11 May 2012. Please submit the following documents (both printed copies with original signatures as appropriate, AND soft copies in CD or USB drive):

1. Nominator(s)'s signed nomination letter containing the justification for the nomination (please include current contact details of the (first) nominator);
2. Nominee's summarized curriculum vitae (at most three (3) pages);
3. Nominee's signed letter of acceptance of the nomination, stating willingness to serve as Director; and
4. Nominee's plans for the Institute in broad terms, including his/her flagship programs AND ideas for a smooth transition.

All submissions/nominations shall be addressed to:

**The Search Committee for the Directorship of the National Institute of Molecular Biology and Biotechnology (NIMBB), UP Diliman
c/o Vice Chancellor Benito M. Pacheco, Chair
OVCRD, Lower Ground Floor, PHIVOLCS Bldg.
C.P. Garcia Ave., Diliman, Quezon City**

Who May Nominate: Personnel of the Institute, its students and alumni, others from outside the Institute, interested candidates.

Who May be Nominated: As stipulated in Section 6 of Executive Order No. 4 issued by President Emil Q. Javier on July 20, 1999:

Sec. 6 **Director.** The BIOTECH UP Diliman shall be headed by a Director who shall serve as the principal academic leader and chief executive officer of the BIOTECH UP Diliman. The Director shall be appointed for a term of three (3) years by the University President upon the endorsement of the Chancellor. To qualify for appointment as Director of the NIMBB, a person must have the following minimum requirements: (1) A Ph.D. or the equivalent degree in molecular biology or biotechnology or a closely field of study; (2) several research publications in molecular biology and biotechnology; and (3) administrative experience.

Schedule of Activities:

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| • Call for Nominations | 18 April 2012 |
| • Deadline for Submissions/Nominations | 11 May 2012 |
| • Presentation of Accomplishment of Incumbent Director AND Presentation of Vision and Plans of Nominee(s) | 17 May 2012 (Afternoon, NIMBB) |
| • Interview of Nominee(s) by the Search Committee | 17 May 2012 |
| • Submission of Report and Recommendation to President Alfredo E. Pascual | 23 May 2012 |

